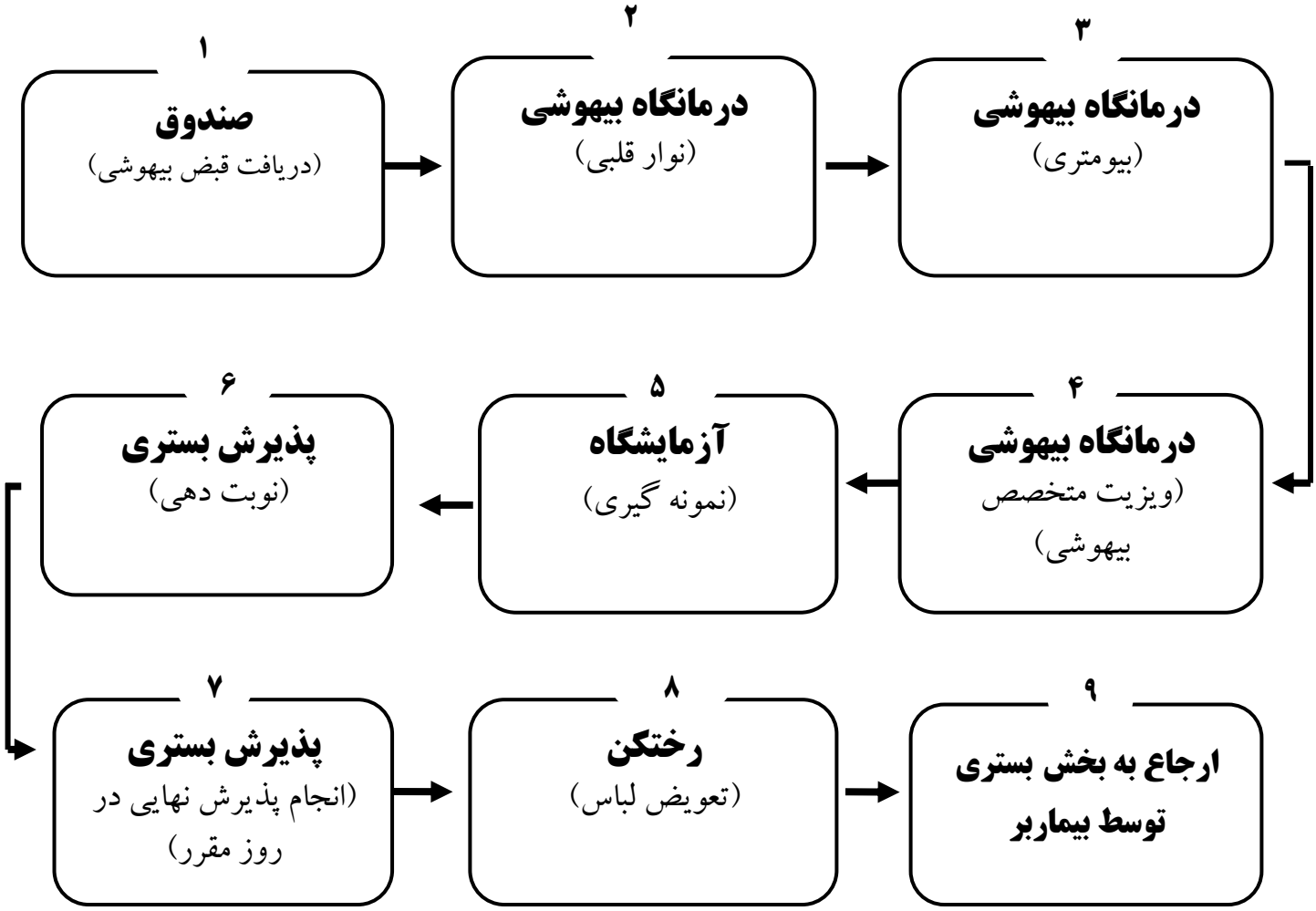نحوه پذیرش بیماران بستری